

THE MARSABIT COUNTY FINANCE BILL, 2018
ARRANGEMENT OF SECTIONS

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MARSABIT COUNTY FINANCE BILL, 2018**A Bill for**

AN ACT of the County Assembly of Marsabit to provide for the imposition or variation of various taxes, fees, charges, licences, rents or rates for services and for connected purposes

ENACTED by the County Assembly of Marsabit as follows—

PART I—PRELIMINARY**Short title and commencement**

1. This Act may be cited as the Marsabit County Finance Act, 2018 and shall come into operation on the date of publication in the Gazette.

Interpretation

2. (1) In this Act, unless the context otherwise requires—

“Authorized channel” means the manner in which a person may effect payment to the County, including but not limited to a person designated by the executive committee member pursuant to Section 157 of the Public Finance Management Act, 2012, to collect or receive revenue or any other mode of payment as may be prescribed from time to time;

“County” means the County Government of Marsabit;

“County public officer” means a County Public Officer within the meaning of Section 2 of the County Governments Act, 2012;

“County Receiver of Revenue” means the persons appointed pursuant to Section 157 of the Public Finance Management Act, 2012; or any other person appointed by the county public service board to be the head/director of revenue.

“County Revenue Collector” means the county public officer appointed pursuant to Section 158 of the Public Finance Management Act, 2012.

“Executive Committee Member” means the executive committee member for the time being responsible for matters relating to finance in the county;

“Cess” Means all taxes and or levies imposed under this Act and payable to the county government of Marsabit.

“fees” Means payments made to the relevant county department in exchange for services rendered;

“Licence” means the permits granted by the relevant county department to carry on trade under this Act or any other written law.

“Person” means a natural or juristic person;

“Rent” Means payments made as provided by section 7 of this Act.

PART II—FEES, CHARGES AND RENT

General Fees and Charges

3. (1) A person who wishes to carry out the activities specified in the First Schedule shall pay the fees specified in the last column of the relevant Part of that Schedule—

(2) A person who wishes to carry out any of the activities listed under Part I-XI of the First Schedule shall apply for a permit to the County.

(3) The County shall grant the relevant permit(s) to the applicant(s) upon payment of fees prescribed in the relevant Part of that Schedule.

(4) A person who contravenes any of the provisions of this section commits an offence.

Licence Fees

4. (1) A person shall not carry out any business or provide the services specified in the Second Schedule without a valid license/Permit issued by the county.

(2) A person who intends to carry out any of the businesses listed in the Second Schedule shall apply for a licence or permit from the sub-county office where the business is located or from a designated agent as may be prescribed by the County from time to time.

(3) A person who applies for a licence under subsection (2) shall be issued with a licence upon payment of the fee specified in that Schedule.

(4) A licence or permit issued under subsection (3) shall be visibly displayed at the business premise at all times, failure to display will attract a fine of Kenya shillings one thousand.

(5) A person who contravenes any of the provisions of this Section commits an offence and is liable to fine of Kenya shillings five thousand

Solid Waste, Environmental Management and Fees for Public Cemeteries

5. (1) A person who wishes to receive or carry out the services specified in the Third Schedule shall pay the fee specified in the relevant Part of that Schedule.

(2) A person who contravenes the provisions of this section commits an offence.

Parking fees and penalties

6. (1) A person who uses County parking shall be charged a fee specified in Part I of the Fourth Schedule.

(2) There shall be penalties for late payment of parking fees, impounding of vehicles as specified in part II of the Fourth Schedule.

Lands, Housing and Physical Planning fees

7. (1) The County shall offer the services specified in the Fifth Schedule upon receipt of payment of the fee prescribed in the last column of that Schedule.

(2) A person who wishes to construct a building or structure in the manner specified in the Fifth Schedule shall apply for a construction permit to the County Department responsible for physical planning.

(3) A person who carries out development within the County without the appropriate plan approval shall be guilty of an offence and shall be liable for a conviction to a fine not exceeding twenty thousand or an imprisonment term not exceeding one year or both,

(4) A person occupying a Land/Plot, stall or a building leased or rented out by the County shall pay rent, at the rate specified in the last column of the relevant Part of the Fifth Schedule.

(5) The rent referred to under subsection (4) shall be due in case of—

- (a) a plot, on the 1st day of January in each year,
- (b) a house or a stall, on the 30th day of each month.

(6) A person who contravenes the provisions of subsections 5(a) or 5(b) may be evicted if he fails to pay the rent for six consecutive months.

(7) A penalty of three percent compounded per month shall be charged on the outstanding rent on a plot that remains unpaid after 31st day of March.

(8) The County may repossess the plot referred to under subsection 4 above if the person fails to pay the rent for more than five consecutive years.

(9) A person who wishes to display advertisements and signage in the manner specified in the Fifth Schedule shall apply for a permit to the County department responsible for physical planning and payment done through county revenue office.

(10) A person who wishes to advertise in the manner specified in the fifth Schedule shall apply for a permit to the County Department responsible for physical planning and payment done through revenue office.

(11) The department may grant the necessary permit referred to under subsection 10 upon payment of fees prescribed in the Schedule to the county revenue office.

(13) A person who contravenes any of the provisions of this section commits an offence.

Market Fees

8. (1) There shall be a fee for access of markets or stalls for the sale of goods, foods, animals or products as specified in Part 1 of the Sixth Schedule.

(2) A person who wishes to access the markets or the stalls for the sale of goods, foods, animals or products shall pay the fees specified in the last column of Part 1 of the Sixth Schedule.

(3) A person who contravenes any of the provisions of this section commits an offence.

Hire of county Vehicle and machinery

9. (1) A person shall not use County machinery without permission from the relevant county authority.

(2) A person who wishes to use a county machine shall apply to the relevant authority within the county government.

(3) The relevant county authority may grant the application under subsection (2) upon payment of the required charges through the county revenue office.

(4) A person who contravenes the provision of this section commits an offence.

Fees for use of County stadium, Grounds or Halls

10. (1) A person shall not use the County Stadia, grounds or hall specified in Part II of the Seventh schedule without authority from the county government.

(2) A person who wishes to use the County Stadia, ground or hall specified in Sub Section 1 above shall apply for a permit to the relevant county department.

(3) The relevant county authority may grant the permit referred to in subsection (2) upon payment of fees prescribed in the last column of the relevant part of that Schedule to the county revenue office.

(4) A person who contravenes any of the provisions of this section commits an offence.

Food and Drugs permit and health services

11. (1) A person shall not sell the products, operate the business or receive the services specified in Part I of the Eighth Schedule without a permit from the county government.

(2) A person who wishes to sell the foods or drugs or receive the County services specified in the Eighth schedule shall apply for a permit from the relevant county government department.

(3) The relevant county department may grant the permit or provide the services specified in the Schedule upon payment of the fee specified in that schedule to the county revenue office.

(4) A person who contravenes any of the provisions of this section commits an offence.

Livestock and Veterinary services fees

12. (1) A person shall not carry out any business or provide the services specified in Part II or III of the Eighth Schedule unless authorized to do so by the relevant County Department.

(2) A person who wishes to carry out any of the business or provide the services specified in Part II or III of the Eighth schedule shall apply for a permit to the relevant County Department.

(3) The relevant county Department may grant the permit under subsection (2) upon payment of fees prescribed in that schedule to the county revenue office.

(4) Trading of livestock shall only be conducted at the livestock markets.

(4) A person who contravenes any of the provisions of this section commits an offence.

Infrastructure maintenance fee

13. (1) A person who operates a quarry or transports quarry products from, into or through the County shall pay a fee specified in Part I of the Ninth Schedule for the maintenance of infrastructure.

(2) A person transporting agricultural products from, into or through the County shall be charged a fee specified in Part II of the Ninth Schedule for the maintenance of infrastructures

(3) A person who contravenes any of the provisions of this section commits an offence.

Tax waivers, variations

14. The executive committee member may exempt, waive or vary fees or charges payable under this Act in accordance to the criteria prescribed in the regulations.

Amendments to the schedules

15. (1) The executive committee member may by order published in the gazette amend any of the Schedules.

(2) Any order made under subsection (1) shall be laid before the County Assembly without unreasonable delay, and unless a resolution approving the order is passed by the County Assembly within the next twenty one days on which it next sits after the order is so laid, the order shall lapse, but without prejudice to anything previously done there under.

PART III—PAYMENT

Payments to the County

16. (1) All payments to the County shall be paid through an authorized channel.

(2) A County Revenue Collector or enforcement officer enforcing this Act shall have an identification card issued by the County.

(3) The identification card issued under subsection (2) shall be worn visibly by the officer when carrying out any of the functions under this Act.

(4) A county official receipt shall be issued for all payments made to the County

(5) A person shall not receive or collect any money on behalf of the county unless he has been authorized to do so.

(6) A person who contravenes the provisions of this Section commits an offence.

Appointment and duties of an agent

17. (1) In this section—

"Agent" means a person appointed as such under subsection (2)

"a notice" means a notice issued by the executive committee member appointing an agent;

(2) The executive committee member may by written notice addressed to any person—

(a) appoint him or her to be an agent of the County for the purposes of collection or recovery of charges, permit fees, licence fees, rent, cess and such other fees, as may be necessary for carrying out the purposes of this Act;

(3) An agent appointed under this section shall enforce, ensure due compliance with the provisions of this Act and remit all revenue collected to the county receiver of revenue or as may be otherwise instructed in the appointment notice.

(4) Where an agent claims to be, or to have become unable to comply with subsection (2), he/she shall, within seven working days, notify the executive committee member in writing, setting out fully the reasons for his inability to comply, and the executive committee member shall accept the notification and cancel or amend the appointment notice accordingly.

(5) Where an agent fails to pay an amount of money collected under this section, the provisions of this Act relating to the collection and recovery of revenue shall apply to the collection and recovery of that amount as if it were revenue due and payable by the agent, the due date for the payment of which was the date upon which that amount should have been paid to the County Government under this subsection.

(6) An agent who makes a payment to the County Government under this section shall for all purposes be deemed to have acted under the

authority of the County Government and shall be indemnified in respect of that payment against all proceedings, civil or criminal, and all processes, judicial or extrajudicial, notwithstanding any provisions to the contrary in any written law, contract or agreement.

PART IV—OFFENCES AND PENALTIES

General Penalty

18. (1) A person who commits an offence under this Act for which no penalty is provided shall be liable, on conviction, to a fine not exceeding ten thousand shillings or to imprisonment for a term not exceeding three months or both.

(2) A person who hinders, obstructs, interferes or prevent an authorised officer or any other person duly authorised in writing by the executive committee member in exercising the powers under this Act shall be guilty of an offence and shall be liable to a fine not exceeding twenty thousand shillings or to an imprisonment term not exceeding six months or both.

(3) A person who refuses to give information or gives false information which may lead to under charging in addition to any other remedy under this Act shall be guilty of an offence and shall be liable to a fine not exceeding twenty thousand shillings or to an imprisonment term not exceeding six months or both.

Offences by staff of the County

19. A member of staff of the County or any other person having a duty to perform under this Act who—

- (a) makes , in any record, or document required to be kept or made by that person, an entry which he or she knows or has reasonable cause to believe not to be true or to be false;
- (b) Wilfully refuses to do anything which he or she knows or has reasonable cause to know is required to be done;
- (c) interferes with any other person or process under this Act, so as to defeat the provisions, requirements or purposes of this Act;
- (c) where required under this Act to do anything to give effect to the provisions of this Act, fails to do such thing;
- (d) without reasonable cause omits to do something in breach of his or her duty under this Act;
- (e) wilfully contravenes the provisions of this Act to give undue advantage or favour to another person; or
- (f) fails to prevent or report to the County Government or any other relevant authority, the commission of an offence committed under this Act;

Commits an offence and is liable on conviction, to a fine not exceeding fifty thousand shillings or to imprisonment for a term not exceeding one year, or both.

PART V—MISCELLANEOUS

Savings

20. (1) Any charges, permit fees, licence fees, rent, infrastructure maintenance fee and such other fees payable to the County at the commencement of this Act but which are not included in any of the

Schedules to this Act, shall continue to apply under the existing by-laws of the defunct local authority until such by-laws are specifically repealed or replaced by county legislation.

(2) All directions, resolutions, orders and authorizations on, or relating to financial management, including the collection and administration of fees and charges given or issued by the previous county councils, before the commencement of this Act shall be deemed to have been given, issued or made by or under the authority of the County Assembly until the expiry or repeal of those directions, resolutions, orders and authorizations, and shall continue, with the necessary modifications, to apply, be paid and administered under this Act:

Provided that this sub-section shall also apply to such fees and charges levied by various ministries and departments of the National Government in respect of functions devolved to the county under Part 2 of the Fourth Schedule of the Constitution which fees and charges shall be levied by the County on performance of the devolved functions.

(3) All references to Councils shall include all Local Authorities as were defined under the now repealed Local Government Act, Cap 265 of the Laws of Kenya.

Cessation

21. Unless otherwise provided in this Act, the rates for fees, charges, licences, cess or rent applicable to the goods, services or activities listed in the Schedules before the commencement on this Act shall cease to apply.

Regulations

22. The executive committee member may make regulations for the better carrying out of the purposes and provisions of this Act

SCHEDULES**FIRST SCHEDULE
PART I—GENERAL CHARGES**

The following charges shall be levied on the services listed in second column at the rate specified in the last column:

| S/No. | Item Description | Current Charges | Proposed Charges |
|-----------|---|-----------------|------------------|
| 1. | General Charges | | |
| a) | Application for caution on land | 1,500 | 2,000 |
| b) | Discharge of charge (loan) | 1,000 | 2,000 |
| c) | Clearance certificate for rates and rents Per certificate | 1,500 | 2,500 |
| d) | Penalties for R/D cheques Per cheque | 2,500 | 5,000 |
| e) | Search fees for lost documents Per search | 700 | 1,000 |
| f) | Issuance of duplicate documents (certified) Per document | 1,000 | 1,000 |

PART II— REGISTRATION FEES

The fees specified in the third column shall be charged for the services specified in the second column.

| S/No. | Item Description | Current Charges | Proposed Charges |
|-----------|--|-------------------------|--------------------------|
| 2. | Registration Fees | | |
| (a) | Annual Trade License Registration Fee | 500 | 500 |
| (b) | Change of Business Ownership | 2,500 | 2,500 |
| (c) | Change of Business Location | 500 | 1,000 |
| (d) | Change of Business Name | 1,000 | 1,500 |
| (e) | Penalty for late payment of annual trade licence | 30% plus Licence Amount | 100% plus Licence Amount |
| (f) | Land/Plot Application form(Land Transaction) | 500 | 1,000 |
| (g) | Plot Registration fees | | |
| | Plot Registration fees Individual - Urban | 7,500 | 8,000 |
| | Plot Registration fees individual – Rural | 2,000 | 4,000 |
| | Plot registration fees- Institution/ Corporate | 16,000 | 20,000 |

PART III—GENERAL CHARGES FOR NON-ANNUAL TRADERS

The following activities shall be charged the fee specified in the last column where the trader is not in possession of Annual Trade License issued under the Second Schedule.

| S/No | Item Description | Unit of Measure | Current Charges | Proposed Charges |
|-----------|---------------------------------------|-----------------|-----------------|------------------|
| 3. | Hawkers | | | |
| a) | Hawkers | Per day | 50 | 100 |
| 4. | Amusement/ Recreation services | | | |
| a) | Camel/ Horse | Per day | 100 | 100 |
| b) | Manual Miniature car | Per car/day | 100 | 100 |
| c) | Motorized miniature/ motor bike | Per unit/ day | 100 | 100 |
| d) | Fixed swing | Per seat/ day | 50 | 50 |
| e) | Mobile/ manual swing | Per day | 50 | 50 |
| f) | Bouncing castle | Per unit/day | 100 | 100 |

PART IV—FIRE FIGHTING AND OTHER SERVICES

The following services shall be charged the fee specified in the last column

| S/No | Items Description | Unit Of Measure | Current Charges | Proposed Charges |
|-----------|---|-----------------|-----------------|------------------|
| 8. | Fire safety inspections | | | |
| a) | Fire safety inspection in a factory (medium) | Annual | 3,000 | 3,000 |
| B | Fire safety inspection in a factory (large) | Annual | 4,000 | 4,000 |
| c) | Banks | Annual | 5,000 | 5,000 |
| d) | Other financial institutions | Annual | 3,500 | 3,500 |
| e) | Exhibitions in stalls | Annual | 1,200 | 1,200 |
| f) | Premises storing dangerous flammable materials e.g. LPG and Kerosene fuel Pumps | Annual | 2,500 | 2,500 |

| | | | | |
|-----|--|-----------------|--------|--------|
| g) | LPG refilling plants | Annual | 3,000 | 3,000 |
| h) | Petrol stations | Annual | 2,500 | 2,500 |
| i) | Supermarkets (large) | Annual | 3,000 | 3,000 |
| j) | Supermarkets(medium) | Annual | 2,000 | 2,000 |
| k) | Mini super markets | Annual | 2,000 | 2,000 |
| l) | Wholesale shops | Annual | 1,500 | 1,500 |
| m) | Pub, restaurant with accommodation | Annual | 2,500 | 2,500 |
| n) | Restaurants | Annual | 2,000 | 2,000 |
| o) | Pub & restaurant | Annual | 2,000 | 2,000 |
| p) | Universities | Annual | 8,000 | 8,000 |
| q) | Universities outside the county | Annual | 10,000 | 10,000 |
| r) | Colleges | Annual | 4,500 | 4,500 |
| s) | Colleges outside the county | Annual | 6,500 | 6,500 |
| t) | Private primaries schools | Annual | 2,500 | 2,500 |
| u) | Commercial building of five floors and above | Annual | 4,000 | 4,000 |
| v) | Private secondary schools | Annual | 3,000 | 3,000 |
| w) | Private hospitals | Annual | 2,500 | 2,500 |
| x) | Hostels | Annual | 2,500 | 2,500 |
| y) | Issue of fire clearance certificate after Inspection | Per certificate | 1,000 | 1,000 |
| z) | Scrutiny of development plans on fire safety | Per plan | 3,000 | 3,000 |
| aa) | Annual fire inspection certificate (within the County) | Per certificate | 2,500 | 2,500 |
| bb) | Commercial and industrial premises | Annual | 2,000 | 2,000 |
| cc) | Animal feeds and maize millers | Annual | 2,000 | 2,000 |

PART V—REGISTRATION OF SELF HELP GROUPS AND EDUCATION INSTITUTIONS

The following services shall be charged the fee specified in the last column

| S/No | Item Description | Current Charges | Proposed Charges |
|------------|--|-----------------|------------------|
| 10. | Registration of self help groups | | |
| a) | Approval of registration of youth, men and women groups | 1,000 | 1,500 |
| b) | Renewal of registration of youth, men and women groups per annum | 500 | 1,000 |
| c) | Approval of registration of Community Based Organizations | 2,000 | 2,000 |
| d) | Renewal of registration of Community Based Organizations | 1,500 | 1,500 |
| 11. | Registration of Education Institutions | | |
| | Application fees for Registration. | 3,000 | 1,000 |
| | Approval Fees for Registration. | | |
| a) | Registration of Private Early Childhood Education(ECD) | 5,000 | 5,000 |
| b) | Registration of Public Early Childhood Education (ECD) | 3,500 | 3,500 |
| c) | Registration of Public Village Polytechnics | 7,500 | 7,500 |
| d) | Registration of Private Village Polytechnics | 12,000 | 12,000 |

PART VI –IMPOUNDING AND DEMURRAGE CHARGES

The fees specified in the last column shall be charged for impounding or demurrage charges on animals and other items

| 13. | Impounding Fee | Current Charges | Proposed Charges |
|------------|---|------------------------|-------------------------|
| a) | Goats/Sheep each per day | 100 | 200 |
| b) | Donkeys/Cattle/Camel each per day | 100 | 200 |
| c) | Other items | 100 | 100 |
| 14. | Demurrage Charge per head per Stray Animal per day | | |
| a) | Sheep/Goat | 100 | 200 |
| b) | Cattle/Donkey | 150 | 250 |

PART VII—FEES FOR TENDER FORMS AND QUANTITY SURVEY SERVICES FOR PUBLIC WORKS

The fees specified in the last column shall be charged for tender forms and quantity survey services for public works

| S/No | Item Description | Unit of Measure | Charges (KSh.) |
|------|--|-----------------|----------------|
| 14. | Tender Forms | | |
| | Application For Tender Forms (issued by County Government) | Per Tender | 1,000 |

PART VIII— COUNTY PARKS, RESERVES AND OTHER CHARGES

The fees specified in the second column shall be charged for entry in to County Parks, Reserves and other Charges.

| Item Description | Charges (KSh.) |
|--|----------------|
| Park Entrance Fees (Gazetted Rates) | |
| Adult Non Residents | \$ 50 |
| Child Non Residents | \$ 30 |
| Adult Resident | 500 |
| Adult Citizen | 500 |
| Students/ Organized group (Non-Resident) | \$ 50 |
| Students/ Organized group | 1,000 |
| Vehicle Charges | |
| Less than 6 seats | 200 |
| 6 to 12 seats | 300 |
| 24 to 25 seats | 2,000 |
| Vehicle Stationed in the Park | |
| (1 to 2 tones) | 3,000 |
| (5 tones and above) | 4,000 |
| (Delivery Vehicle per entry 2 to5 tones) | 3,000 |
| Aircraft Landing | |
| 3 to 15 seater | 1,000 |
| 16 to 21 seater | 1,500 |
| 22 and above | 2,500 |
| Camping Fees | |
| Adults Non Residents | 300 |
| Child Non Resident | 150 |
| Adult Resident | 200 |
| Child/Student Resident | 100 |
| Student Non Resident | 200 |
| Camping fees per person per day | 200 |
| Filming Fee | |
| Filming fee inside the reserve per Day | |
| 1 to 10 crew | 10,000 |
| 11 to 20 crew | 20,000 |
| 20 and above | 40,000 |
| Filming fee outside the reserve | 50,000 |
| Environmental mitigation | 1,000,000 |
| Others | |
| Bush Dinner/ Walking trails per person per day | 1,000 |

PART IX—PUBLIC WORKS AND UTILITY CHARGES

The fees specified in the third column shall be charged for the activities specified in the second column

| S/No | Way leave Charges of Underground Surface, Overhead Cables/Towers/Masts/Poles within County Jurisdiction | Current Charges | Proposed Charges |
|------|---|-----------------|------------------|
| | Ground or overhead cables per metre per annum | 50 | 100 |
| | Fibre Optic per metre per annum | 50 | 100 |
| | Masts per mast per annum | 25,000 | 50,000 |
| | Towers per tower per annum | 25,000 | 50,000 |
| | Poles per pole per annum | 50 | 100 |
| | Approval Fee for Installation of Communication Equipment | | |
| | Below 10 metres | 5,000 | 6,000 |
| | Above 10 metres | 6,000 | 10,000 |

| Road Engineering Fees | | | |
|------------------------------|---|--------|--------|
| | Road Cutting (Tarmac) per metre | 10,000 | 20,000 |
| | Road Cutting (Other roads), per metre (excluding water) | 6,000 | 10,000 |
| | Road closure permit (tarmac) per day | 50,000 | 60,000 |

PART X—FISHERIES LICENSES

The fees specified in the third column shall be charged for services specified in the second column.

| | Types Of Licence | Current Charge | Proposed charges |
|----|---------------------------------------|-----------------------|-------------------------|
| a) | Fish Traders Licence per year | 8,00 | 1,000 |
| b) | Movement Permit per Consignment | 400 | 500 |
| c) | Fish foot licence per year | 200 | 500 |
| d) | Crew licence per year | 100 | 200 |
| e) | Boats- Fibre per year | 1,000 | 1,500 |
| | -Wooden per year | 200 | 200 |
| | Fish Movement Charges | | |
| a) | Dry fish-Lorry 20 Tons. Per lorry | 10,000 | 15,000 |
| b) | Dry fish-Lorry 10 Tons. Per lorry | 8,000 | 10,000 |
| c) | Fresh Fish- Per Truck | 8,000 | 10,000 |
| d) | Fish Fillets to Ethiopia. Per Kgs | 5 | 6 |
| e) | Dry fish-To Turkana by Boat. Per fish | 30 cents | 50 cents |
| f) | Fish to Ethiopia. Per Fish | Ksh.1 | Ksh.2 |
| g) | Nile Perch bladder per Kgs | 100 | 150 |
| | Sport Fishing Licence | | |
| a) | Per Boat per day | 1,000 | 2,000 |

PART XI—FEES FOR CO-OPERATIVE SERVICES

The fees specified in the third column shall be charged for services specified in the second column.

| S/No. | Item Description | Charges |
|--------------|--|---------------------|
| | General Charges/Fees | |
| a) | Registration of new society | 4,000 |
| b) | Change of name | 2,000 |
| c) | Official search | 500 |
| d) | Certification of documents | 1,500 |
| e) | Amendment of regulations/rules | 1,500 |
| f) | Request of inspection by a creditor | 40,000 |
| g) | Request of inspection by a member | 4,000 |
| h) | Refusal to allow inspection | 100,000 |
| i) | Penalty for Failure to register charges | 5,000 |
| j) | Audit fee by the department | 8,000 |
| k) | Use of word “co-operative” without approval | 100,000 |
| l) | Supervision fee of accounts audited by external auditors | 10% of fees charged |
| m) | Renewal of certificate of registration | 2,000 |
| n) | Registration of charge | 3,000 |
| o) | Approval of audit firms | 8,000 |
| p) | Appeals to County Executive | 2,000 |

SECOND SCHEDULE

TRADE LICENCE FEES FOR VARIOUS BUSINESSES

General Traders and Retail Services

The following trade license fees shall be charged on the business listed in third column at the rate specified in either in the fourth, fifth or sixth column depending on the zone.

| BRIMS CODE | CATEGORIES OF BUSINESS | | | | |
|------------|---|---------------------------------------|------------------|-------------------------------|------------------|
| | Item Description | (Urban) Marsabit & Moyale Township | | (Rural) Other Sub counties | |
| 1.00 | GENERAL TRADERS SHOPS AND RETAIL SERVICES | | | | |
| | This category includes traders, wholesalers, hypermarkets, departmental stores, supermarkets, showrooms, Green grocery, boutiques, exhibitions, retail shops, chemists, take-away, butcheries, Agro vet Shops, kiosks | | | | |
| | | Current Charges | Proposed Charges | Current Charges | Proposed Charges |
| 100 | Mega Store, Hyper-supermarket: large multi-departmental store, hypermarket over 100 employees or premises over 3000 sq.m in prime location | 18,000 | 20,000 | 18,000 | 20,000 |
| 102 | Supermarket/ Mini market | 15,000 | 18,000 | 10,000 | 15,000 |
| 105 | Large trader shop, Wholesale store | 10,000 | 12,000 | 8,000 | 10,000 |
| 110 | Medium trader shop or General retail service | 5,000 | 6,000 | 4,500 | 5,000 |
| 115 | Small trader shop or retail service | 2,500 | 2,500 | 2,000 | 2,000 |
| 120 | Kiosk: Light or temporary construction | 2,000 | 2,500 | 2,000 | 2,000 |
| 125 | Other Retail Traders, Stores, Shops and Services/Miraa store | 2,500 | 2,500 | 2,000 | 2,000 |
| 126 | Large soda agent (Wholesale) | 10,000 | 12,000 | 7,500 | 10,000 |
| 128 | Medium soda agent (Retail) | 7,500 | 8,000 | 5,000 | 6,000 |
| 130 | Electronics shop/play station/Video show/Pool table games/Gym/Maize store/ Posho Mill/Power saw machine operator | 5,000 | 5,500 | 4,000 | 4,500 |
| 135 | Workshop/Welding/Bakery/Cosmetic shop/Stationeries/Bookshop | 8,500 | 9,000 | 5,500 | 6,000 |
| 140 | Hardware shop/ Timber sales | 12,000 | 12,500 | 7,500 | 8,000 |
| 145 | Barber/kinyozi, Hair salon, Manicure, Pedicure and Message | 6,500 | 7,000 | 4,500 | 5,000 |
| 150 | Barber/Kinyozi/ salon | 5,000 | 5,500 | 3,500 | 4,000 |
| 155 | Mobile phones/ General Electronic repair | 5,000 | 6,000 | 3,500 | 4,000 |

| 3.00 TRANSPORT, STORAGE ,COMMUNICATIONS, BUILDING CONTRACTORS AND OTHERS | | | | | |
|--|---|------------------------|-------------------------|------------------------|-------------------------|
| Includes maritime and airlines / international carriers / freight forwarders / operation of taxis, matatus, buses, lorries, planes, boats / driving school / tours / safari operator - owned and hired vehicles. Fixed line and wireless communication providers / IT support companies / private vehicles parking / petrol stations / storage facilities / cold storage facilities. Publishing companies, e.g. newspapers, books, texts / radio / TV broadcasters / film producers, Building contractors, LPG gas Sellers | | | | | |
| | | Current Charges | Proposed Charges | Current Charges | Proposed Charges |
| 300 | Large transport company Over 30 Vehicles | 30,000 | 30,000 | 25,000 | 25,000 |
| 305 | Medium transport company with 6 to 30 vehicles | 10,000 | 10,000 | 8,000 | 8,000 |
| 310 | Small transportation company 2 to 5 vehicles | 7,500 | 7,500 | 6,000 | 6,000 |
| 315 | Independent transport operator with one vehilce | 3,000 | 3,000 | 2,500 | 2,500 |
| 312 | Driving School | 12,000 | 12,000 | 8,500 | 8,500 |
| 320 | Large petrol filling station, over 6 pumps with garage/ workshop and spares retail Shop | 20,000 | 25,000 | 15,000 | 20,000 |
| 325 | Medium petrol filling station from 4 to 6 pumps with garage / workshop or spares retail shop | 18,000 | 20,000 | 12,000 | 14,000 |
| 330 | Small petrol filling station: Up to three pumps and without garage/workshop or retail shop | 15,000 | 18,000 | 10,000 | 12,000 |
| 331 | Kerosene (Pumps) | 5,000 | 6,000 | 3,500 | 5,000 |
| 332 | Kerosene (Drums) | 3,500 | 4,000 | 2,000 | 3,000 |
| 333 | LPG Gas Distributor/ Store | 10,000 | 12,000 | 7,500 | 8,000 |
| 334 | LPG Gas Wholesaler (With/without agents) | 7,500 | 8,000 | 5,000 | 5,500 |
| 335 | LPG Gas Retailer | 5,000 | 5,500 | 3,500 | 4,000 |
| 340 | Garage with spare parts | 8,500 | 12,000 | 7,500 | 8,000 |
| 341 | Garage without spare parts | 6,500 | 8,000 | 4,500 | 6,000 |
| 342 | Small Bicycle/Motorcycle repair workshop with spare parts | 8,000 | 8,000 | 5,000 | 5,000 |
| 343 | Small Bicycle/Motorcycle repair workshop without spare parts | 5,000 | 5,500 | 3,500 | 4,000 |
| 345 | Spare parts shop | 5,500 | 6,000 | 5,000 | 5,000 |
| 350 | Large cold storage facility: Over 1,000 sq.m, insulated walls, cold production equipment | 20,000 | 20,000 | 20,000 | 20,000 |
| 355 | Medium cold storage facility: From 101 - 1,000 sq.m | 15,000 | 15,000 | 10,000 | 10,000 |
| 360 | Small cold storage facility: Up to 100 sq.m | 6,000 | 6,000 | 5,000 | 5,000 |
| 365 | Large storage facility: Over 5000 sq.m go down / warehouse liquid storage tanks complex | 20,000 | 20,000 | 20,000 | 20,000 |
| 370 | Medium storage facility: From 1000 - 5000 sq.m | 16,000 | 16,000 | 12,000 | 12,000 |
| 375 | Small storage facility- Up to 1000 sq.m | 8,000 | 8,000 | 6,000 | 6,000 |
| 375 | Cereals Stores (National Cereal and produce Board) | 25,000 | 25,000 | 12,000 | 12,000 |
| 376 | Car wash with pressure machine | 5,000 | 5,000 | 3,500 | 3,500 |
| 378 | Car wash manually | 2,500 | 2,500 | 2,000 | 2,000 |
| 380 | Large communications company including radio stations : Over 100 employees & / or premises over 5,000 sq.m | 30,000 | 30,000 | 30,000 | 30,000 |
| 385 | Medium communications company including radio stations: 16 - 100 employees & / or premises of 1500 – 5,000 sq.m | 25,000 | 25,000 | 25,000 | 25,000 |
| 390 | Small communications company including radio stations: up to 15employees & / or premises of 1,500 sq.m | 12,000 | 12,000 | 10,000 | 10,000 |
| 395 | Other transport, storage and communications | 5,000 | 5,000 | 4,500 | 4,500 |
| 396 | Large contractors NCA Class 1 to 2 | 20,000 | 20,000 | 20,000 | 20,000 |
| 397 | Medium contractors NCA class 3 to 4 | 15,000 | 15,000 | 15,000 | 15,000 |
| 398 | Small contractors class NCA 5, 6 and above | 12,000 | 12,000 | 12,000 | 12,000 |
| 4.00 | 4.00 ACCOMMODATION AND CATERING | | | | |
| Includes international hotels / tourist camps / outside catering / lodging houses / restaurants / bars / eating houses / tea & coffee houses / butcheries with meat roasting & or soup kitchen facilities / membership clubs / nightclubs & casinos | | | | | |

| | | | |
|----------|---|--------|--------|
| 400 | Large high standard lodging house with over 30 rooms | 30,000 | 35,000 |
| 405 | Medium high standard lodging house with 10-30 Rooms | 15,000 | 25,000 |
| 410 | Small high standard lodging house with up to 5-10 rooms | 12,000 | 20,000 |
| 415 | Large lodging house with restaurant and / or bar B/C class basic standard with over 15 rooms | 18,000 | 20,000 |
| 420 | Medium lodging house with restaurant and / or bar B/C class basic standard with 6 to 15 rooms | 16,000 | 18,000 |
| 425 | Small lodging house with restaurant and / or bar B/C class basic standard with up to 5 rooms | 10,000 | 15,000 |
| 430 | Large lodging house B/C class basic standards with over 15 rooms | 13,000 | 20,000 |
| 435 | Medium lodging house B/C class basic standard with 6 to 15 rooms | 10,000 | 18,000 |
| 440 | Small lodging house B/C basic standard with up to 5 rooms | 8,000 | 15,000 |
| 445 | Large restaurant with bar / membership club with over 30 customers / Members | 12,000 | 12,500 |
| 450 | Medium restaurant with bar / membership club with 11 - 30 members / customers | 10,000 | 12,000 |
| 455 | Small restaurant with bar /membership club; Up to 10 customers / Members | 5,000 | 8,000 |
| 460 | Large eating house / snack bar / teahouse / outside catering / hotel with no lodging or alcohol served with 20 - 50 customers | 8,500 | 10,000 |
| 465 | Medium eating house; snack bar / teahouse / no lodging or alcohol served; 6- 20 customers | 6,500 | 8,000 |
| 470 | Small eating house; snack bar / tea house / hotel with no lodging or alcohol served; Up to 5 customers | 3,000 | 3,500 |
| 475 | Small eating house; snack bar / tea house / hotel with no lodging or alcohol served; temporary structure. Tea Kiosk | 3,000 | 3,500 |
| 480 | Butchery with roast meat/without; Any size | 3,500 | 5,000 |
| 485 | Large bar / traditional beer seller; Over 50 customers, Dealers | 8,000 | 8,000 |
| 490 | Medium bar / traditional beer seller;16-50customers | 4,000 | 5,000 |
| 495 | Medium bar / traditional beer seller; up to 15 customers | 3,500 | 4,000 |
| 496 | Large night club / casino; Over 500 sq.m | 15,000 | 20,000 |
| 487 | Medium night club / casino; 101 - 500 sq.m | 10,000 | 15,000 |
| 498 | Small night club / casino; Up to 100 sq.m | 7,000 | 8,000 |
| 499 | Other catering and accommodation | 3,500 | 5,000 |
| | ALCOHOLIC DRINKS FEES AND CHARGES (LIQUOR CHARGES) | | |
| A | General retail alcoholic drink licence | | |
| | 1)in respect of premises situated within urban areas | 45,000 | 45,000 |
| | 2)In respect of premises situated within rural areas | 45,000 | 40,000 |
| B | Wine and Spirit retail alcoholic drink licence | | |
| | 1)in respect of premises situated within urban areas | 35,000 | 35,000 |
| | 2)In respect of premises situated within rural areas | 35,000 | 30,000 |
| C | Distributors/wholesale Alcoholic drink licence/Wine and spirit | 70,000 | 70,000 |
| D | Hotel alcoholic drink licence (Bar and Restaurant) | | |
| | 1)in respect of premises situated within urban areas | 50,000 | 50,000 |

| 5.00 AGRICULTURE, FORESTRY AND NATURAL RESOURCES EXTRACTION | | | | | |
|--|---|------------------------|-------------------------|------------------------|-------------------------|
| | | Current Charges | Proposed Charges | Current Charges | Proposed Charges |
| 500 | Large agricultural producer, processor, dealer, exporter with over 50 employees | 25,000 | 25,000 | 20,000 | 20,000 |
| 505 | Medium agricultural producer, processor, dealer, exporter with 11-50 employees | 15,000 | 15,000 | 10,000 | 10,000 |
| 510 | Small agricultural producer, processor, dealer, exporter with up to 10 employees | 7,500 | 7,500 | 5,000 | 5,000 |
| 515 | Large mining or natural resources extraction operation with over 50 employees | 100,000 | 100,000 | 100,000 | 100,000 |
| 520 | Medium Mining or Natural Resources Extraction operation with 4-50 employees | 75,000 | 75,000 | 75,000 | 75,000 |
| 525 | Small mining or natural resources extraction operation with up to 3 Employees | 15,000 | 15,000 | 15,000 | 15,000 |
| 530 | Other Agricultural, Forestry and Natural Resources | 7,500 | 7,500 | 7,500 | 7,500 |
| 540 | Stone quarrying permit | 10,000 | 15,000 | 10,000 | 15,000 |
| 550 | Sand quarrying permit | 10,000 | 15,000 | 10,000 | 15,000 |
| 555 | Water supply Companies | 12,500 | 15,000 | 10,000 | 12,000 |
| 560 | Private Water Boosters Per Vehicle | 5,000 | 5,000 | 5,000 | 5,000 |
| 6.00 PROFESSIONAL, TECHNICAL AND FINANCIAL SERVICES | | | | | |
| Legal / financial management / engineering / architecture / valuing / surveying / data processing / liaison offices / landlord or care taker offices / accountancy / secretarial support / stock & insurance brokerage / agencies / clearing & forwarding / import & export / bookmaking / casinos / international affiliation / cleaning services / cybercafés / bureaux / security services etc. / bank head office / branch / money lender / hire purchase / real estate / property developers / SACCO / co-operative societies | | | | | |
| 600 | Large professional services firm with over 10 practitioners and/or international affiliation | 50,000 | 50,000 | 30,000 | 30,000 |
| 605 | Medium professional services firm from 3 to 10 practitioners | 15,000 | 15,000 | 10,000 | 10,000 |
| 610 | Small professional services firm; up to 2 practitioners | 7,500 | 7,500 | 5,000 | 5,000 |
| 615 | Independent technical operator / 1 person acting individually / typist / accountant / book-keeper etc. | 5,000 | 5,000 | 3,000 | 3,000 |
| 620 | Large financial services including Banks, Saccos, insurance and co-operative societies with over 25 employees & / or premises over 300 sq.m | 75,000 | 80,000 | 45,000 | 50,000 |
| 625 | Medium financial services including Saccos, insurance and co-operative societies with 6 – 25 employees & / or premises of 100 – 300sq.m | 20,000 | 30,000 | 15,000 | 20,000 |
| 630 | Small financial services including Saccos, insurance and co-operative societies with up to 5 employees & / or premises up to 100sq.m | 15,000 | 20,000 | 10,000 | 15,000 |
| 635 | M-PESA/ Airtel Money/ Yu/ Orange Money dealer shop | 10,000 | 10,500 | 7,500 | 8,000 |
| 640 | M-PESA/ Airtel Money/ Yu/Orange money agent shop | 4,500 | 5,000 | 4,000 | 4,500 |
| 645 | Other Small Professional and Technical Services | 4,500 | 5,000 | 4,000 | 4,500 |
| 650 | Money points / ATMs / money machines separate from branch /office (per ATM) | 20,000 | 25,000 | 20,000 | 30,000 |
| 655 | Large cyber cafes / bureaux with over 20 computers / machines | 10,000 | 12,000 | 8,000 | 9,000 |

| | | | | | |
|-------------|---|--------|--------|--------|--------|
| 660 | Medium Cyber cafes / bureau with 6 – 20 computers / machines | 8,000 | 10,000 | 5,000 | 6,000 |
| 665 | Small Cyber cafes / bureau with 2 – 5 computers / machines | 5,000 | 6,000 | 3,500 | 5,000 |
| 670 | Other professional and technical services with 1 computer / 1Machine | 4,000 | 5,000 | 2,000 | 3,000 |
| 675 | Medium Dhobi, Dry Cleaner, Laundry | 5,500 | 6,000 | 3,500 | 4,000 |
| 680 | Small Dhobi, Dry Cleaner, Laundry | 4,500 | 5,000 | 3,000 | 4,500 |
| 7.00 | PRIVATE EDUCATION, HEALTH AND ENTERTAINMENT | | | | |
| | Private education institution including nursery / primary or secondary school / polytechnic / professional training centre / computer management / accountancy / secretarial / technical professions / universities / private health clinics / doctors surgeries / consulting offices of doctors / dentists / physiotherapists / physiologists & other health professionals / herbalists and traditional medicine practitioners / funeral homes / entertainment facilities including cinema / theatre / video shows / amusements arcade / juke box / arcade games / machines arcade / sports club / gym / massage parlors | | | | |
| 700 | Private higher education institutions; any type of private university, college or higher education institution | 20,000 | 20,000 | 18,000 | 18,000 |
| 705 | Large private higher education institution; Over 100 pupils or fees over Ksh 50,000 per year | 15,000 | 15,000 | 13,000 | 13,000 |
| 710 | Medium private education institution; from 31 to 100 pupils | 12,000 | 12,000 | 10,000 | 10,000 |
| 715 | Small private education institution with up to 30 pupils | 10,000 | 10,000 | 8,500 | 8,500 |
| 720 | Large private health facility hospitals, clinic, nursing home etc. providing over 30 beds overnight, Funeral home | 30,000 | 30,000 | 30,000 | 30,000 |
| 725 | Medium private health facility; providing overnight accommodation with capacity from 11 to 30 beds | 25,000 | 25,000 | 20,000 | 20,000 |
| 730 | Small private health facility; Providing overnight accommodation with capacity up to 10 beds | 15,000 | 15,000 | 13,500 | 13,500 |
| 735 | Health clinic / doctor's surgery/ doctor / dentistry / physiotherapist/ psychologist or other health professional office with no overnight accommodation available | 7,500 | 7,500 | 5,000 | 5,000 |
| 740 | Traditional health services; herbalist traditional healer etc. | 5,000 | 5,000 | 4,000 | 4,000 |
| 745 | Large entertainment facility; cinema / theatre / video show / amusement arcade / games machines arcade / sports club / gym etc. over 100 seats / over 10 machines / over 50 members | 15,000 | 15,000 | 12,500 | 12,500 |
| 750 | Medium entertainment facility with 50 - 100 seats / 4 – 10 machines/16 - 50 members | 10,000 | 10,000 | 7,500 | 7,500 |
| 755 | Small entertainment facility with up to 50 seats / up to 3 machines/up to 15 members | 7,500 | 7,500 | 6,000 | 6,000 |
| 756 | Small Photo Studio Shop/Mobile Photograph | 5,000 | 5,000 | 3,500 | 3,500 |
| 757 | Video cassettes, CDS and radio cassettes seller | 5,000 | 5,000 | 3,500 | 3,500 |
| 760 | Other education, health and entertainment services | 5,000 | 5,000 | 5,000 | 5,000 |

THIRD SCHEDULE**PART I—Solid Waste Management Service**

The fees specified in the fourth column shall be charged for services specified in the Second Column

| S/No | Item Description | Unit of Measure | Charges (KSh.) |
|-----------|---|---------------------------------|---------------------------|
| | Solid Waste Management Charges | | |
| 1. | Waste Charges | | |
| a) | Rent for Public Toilets | Per toilet /month | As per contract |
| b) | Public toilets deposits | Equivalent to three months rent | |
| c) | Permit for Mobile Toilet | Per unit /annum | 5,000 |
| d) | Exhauster services(Dry Rate) | per trip | 5,000 |
| 2. | Tipping Charges | | |
| a) | Domestic waste | Per ton | 100 |
| b) | Industrial waste | Per ton | 10,000 |
| c) | Commercial / institutional | Per ton | 300 |
| d) | Collection of construction waste | Per ton | 1,500 |
| e) | Tipping of construction and demolition waste | Per ton | 200 |
| f) | Allocation of tipping sites | | 50,000 |
| 3. | Environmental impact Assessment/Audit Approval fees | | |
| | Environmental impact Assessment/Audit Approval fees. | Per Project | 0.05% of the project cost |
| 8. | Fees for Other Environmental Charges | | |
| a) | Incinerator permit | Per unit /annum | 10,000 |
| b) | Recycling Permit | Per facility | 3,000 |
| c) | Registration of Environmental Community Based organization(CBO) | Per CBO/annum | 3,000 |
| d) | Sale of environmental policy document | Per document | 5,000 |
| e) | Collection and transportation of solid waste (youth groups) permit | Per permit/annum | 12,500 |
| f) | Community Based Organization permit | Per permit /annum | 10,000 |
| g) | Collection and transportation of solid waste (Private companies) permit | Per permit /annum | 20,000 |
| h) | Demolition Permit Application Form | Per 3 Months | 500 |
| i) | Demolition Permit | Per 3 months | 5,000 |
| j) | Drainage system inspection certificate | Per Instance | 3,000 |

PART II—Environmental Management Services Fees

The fees specified in the last column shall be charged for the services specified in the second column

| S/No. | Item Description | Unit of Measure | Charges (KSh.) |
|-------|----------------------|-----------------|----------------|
| a) | Firewood/Charcoal | per unit | 50 |
| b) | Firewood/Charcoal | Per Tonne | 300 |
| c) | Tree gum/Rossin cess | Per Bag | 100 |

| | | | |
|----|--|-----------------|--------|
| d) | Consent to prospect fee for mining | Per consent | 15,000 |
| e) | Renewal fee for prospecting | Per renewal | 5,000 |
| | Charges for Noise pollution | | |
| a) | License for noise pollution | Per licence | 5,000 |
| b) | Application fee for noise pollution | Per Application | 1,000 |
| c) | Permit for noise pollution and excessive Vibration | Per Permit | 5,000 |
| d) | Application for permit for noise pollution and excessive vibration | Per Application | 1,000 |

FOURTH SCHEDULE**PART 1—Transportation Services**

The fees specified in the last column shall be charged for parking or registration services as specified in the second column.

| 1. | Public Service Vehicle Seasonal Tickets | Charge (Ksh) |
|-----------|--|-------------------------|
| a) | 5 seater and below, per month | 1,000 |
| b) | 6 - 9 seater, per month | 1,500 |
| c) | 10 - 14 seater, per month | 2,400 |
| d) | 15-24 seater, per month | 3,000 |
| e) | 25 -34 seater, per month | 3,500 |
| f) | 35-44 seater, per month | 4,000 |
| g) | 45-54 seater, per month | 4,500 |
| h) | 55 seater and above, per month | 5,000 |
| i) | Registered Taxi, per month | 1,000 |
| j) | Tuktuk, per month | 500 |
| k) | Motorcycle/bodaboda, per month | 200 |
| l) | PSV per entry for 14 seater and below without monthly Stickers | 100 |
| m) | PSV per entry above 14 seater and without monthly stickers | 150 |
| 2. | Street parking (daily charges) | |
| a) | Saloon/pick up/station wagon | 50 |
| b) | Omni bus/Omni truck | 100 |
| c) | Bus/transport truck | 200 |
| d) | Truck with trailer | 500 |
| 3. | Street parking (monthly charges) | |
| a) | Saloon /pick up | 1,200 |
| b) | Omni bus/Omni truck | 2,500 |
| c) | Bus/transport truck | 3,500 |
| d) | Truck with trailer | 5,000 |
| 4. | Street parking (quarterly charges) | |
| a) | Saloon /pick up | 3,600 |
| b) | Omni bus/Omni truck | 5,500 |
| c) | Bus/transport truck | 10,500 |
| d) | Truck with trailer | 15,000 |
| 5. | Reserved Parking (Quarterly) | |
| a) | Saloon/Pick up | 7,000 |
| b) | Omni Bus/ Omni Truck | 10,000 |
| c) | Bus/ Transport Truck | 15,000 |
| d) | Truck with trailer | 20,000 |
| 6. | Reserved Parking (Half Yearly) | |
| a) | Saloon/Pick up | 9,000 |
| b) | Omni Bus/ Omni Truck | 18,000 |
| c) | Bus/ Transport Truck | 28,000 |
| d) | Truck with trailer | 36,000 |
| 7. | Reserved Parking (Annual Charges) | |
| a) | Saloon/Pick up | 15,000 |
| b) | Omni Bus/ Omni Truck | 28,000 |
| c) | Bus/ Transport Truck | 36,000 |

| | | | |
|----|--------------------------------|------------------------|----------------------|
| d) | Truck with trailer | | 50,000 |
| | Item Description | Unit of Measure | Charges (Ksh) |
| 8. | Registration | | |
| a) | Taxis | Per vehicle | 300 |
| b) | Matatu | Per vehicle | 500 |
| c) | License for bus booking office | Per annum | 10,000 |
| d) | License for breakdown Vehicle | Per annum | 500 |
| e) | Unclamping charges | Per instance | 1,500 |
| f) | Damage of clamps | Each | 5,000 |
| 9. | Street Light Poles | | |
| | Damage of pole | Per instance | 15,000 |

PART II—Penalties

The fees specified in the last column shall be charged for penalties or for impounding as specified in the second column

| | Item Description | Charges (Ksh) |
|------------|---|---------------|
| 10. | Penalties | |
| a) | Late payments of seasonal tickets- PSV Matatu/Pickups/Vans/Buses | 500 |
| b) | Late payments of seasonal tickets- Tuk Tuks | 200 |
| c) | Late payments of seasonal tickets – Boda Boda/PSV- Motorbikes | 100 |
| b) | Vehicles causing Obstruction | 1,000 |
| 11. | Impounding Fee | |
| a) | Bicycle/wheel barrow/Donkey cart | 500 |
| b) | Motor bikes | 1,000 |
| c) | Saloons | 2,500 |
| d) | Vans/Pickups/Matatus | 3,500 |
| e) | Mini trucks/Mini Buses up to 5 tonnes | 5,000 |
| f) | Truck up to 7 tonnes/Buses | 6,000 |
| g) | Trucks over 7 tonnes | 8,000 |
| h) | Tractor | 8,000 |
| i) | Storage fee per night on impounded vehicles | 1,000 |
| j) | Picking/Setting passengers in non-designated areas | 2,000 |
| k) | Arresting charges after issuance of warrant of arrest | 1,000 |

PART III—Withdrawal of Court Bond

The charges specified in the last column shall be paid for withdrawal of court bond

| | Item Description | Charges (Ksh) |
|------------|-------------------|---------------|
| 12. | Withdrawal | |
| a) | Traffic offences | 1,000 |
| b) | Business permit | 500 |
| c) | Building Plan | 1,000 |

FIFTH SCHEDULE

The services specified in the second column shall be charged the fee specified in the last column of the schedule

Part I: Fees for Physical Planning Services

| | Item Description | Unit Charge | Charges |
|-----------|--|-----------------------------------|----------------|
| 1. | Sale of County Spatial Plan /Planning Policy Reports/ Application Forms | | |
| a) | County Spatial Plan Full Version | Per copy | 50,000 |
| b) | County Spatial Plan Abridged (Popular) Version | Per Set of 5 | 10,000 |
| c) | Urban Strategic Integrated Development Reports | Per copy | 30,000 |
| d) | Urban Strategic Integrated Development Abridged (Popular) Version | Set of 5 | 5,000 |
| e) | Other Planning Policy Reports | Per copy | 10,000 |
| f) | Base maps, Outline Plans, Part Development Plans (PDPs) | Per copy | 10,000 |
| g) | A0 size | Per copy | 2,000 |
| h) | A1 size | Per copy | 1,500 |
| i) | A2 size | Per copy | 1,000 |
| j) | A3 size | Per copy | 500 |
| k) | A4 size | Per copy | 250 |
| l) | Evaluation of EIA Reports | Per Property | 3,000 |
| m) | Sale of Form PPA1 | Per copy | 1,000 |
| n) | Certified Copy of Form PPA1 | Per copy | 5,000 |
| o) | Architectural (building Plans) Application Form | Per copy | 1,000 |
| p) | Structural Engineering Application Form | Per copy | 1,000 |
| q) | Full Minutes of Developments Approval | Per Session | 3,000 |
| r) | Extract of Minutes of Developments Approval | Per item page | 300 |
| s) | Other planning forms | Per copy | 1,000 |
| 2. | Change of User | | |
| a) | Agricultural to industrial | Per plot | 50,000 |
| b) | Agricultural to commercial | Per plot | 50,000 |
| c) | Agricultural to Residential | Per plot | 20,000 |
| d) | Residential to commercial | Per plot | 20,000 |
| e) | Residential to industrial | Per plot | 50,000 |
| f) | Residential to institution(Schools, Colleges, hospitals) | Per plot | 20,000 |
| g) | Residential to church/Mosque/Temple | Per plot | 10,000 |
| h) | Duplicate allotment form | Per plot | 2,000 |
| 3. | APPROVALS | | |
| a) | Approval of communication mast | Per mast | 50,000 |
| b) | Application form (PPA1Form) | Per plot | 5,000 |
| 4. | Renewal of Change of Use/ Extension of user/Extension of Lease (after 2years lapse) | Per plot | 50,000 |
| 5. | Penalty for Regularisation of Compliant Change of Use/ Extension of user | above regular unit charges | 200,000 |
| 6. | Land Subdivision (Per Sub Plot) | | |
| a) | Urban Areas | Per plot | 7,500 |

| | | | |
|------------|--|-------------------------------|------------------------|
| b) | Peri-Urban Areas | Per plot | 5,000 |
| c) | Other Areas | Per plot | 3,000 |
| 7. | Subdivisions of Large Schemes (Over 100 Sub Plots) | | |
| a) | | 1 – 100 Subplots | 6,000 |
| b) | | 101 – 300 Subplots | 5,000 |
| c) | | 301- above Subplots | 3,000 |
| 8. | Amalgamation of Land | | |
| a) | Urban Areas | Per hectare | 10,000 |
| b) | Other Areas | Per hectare | 4,000 |
| 9. | Amendment of Sub-divisions (lump sum) | | |
| a) | Urban Areas | Per scheme | 15,000 |
| b) | Other Areas | Per scheme | 10,000 |
| 10. | Penalty of Regularisation of compliant Subdivision of Land | | |
| a) | Urban Areas | above regular subplot charges | 200,000 |
| b) | Other Areas | above regular subplot charges | 30,000 |
| 11. | (Compliance) or Subdivision Certificates | | |
| a) | | 1 to 10 plots | 4,000 |
| b) | | 11 to 20 plots | 3,000 |
| c) | | 21 & above | 2,000 |
| d) | Certified copies of compliance/subdivision certificate | Per scheme | 10,000 |
| e) | Certified copies of original subdivision plans | per set | 10,000 |
| f) | Re-inspection Fees | Per scheme | 10,000 |
| 12. | Development Master (structure) Plans | | |
| a) | Land over 100ha | Per scheme | 5,000,000 |
| b) | Land 80-99ha | Per scheme | 3,000,000 |
| c) | Land 40-79ha | Per scheme | 2,000,000 |
| d) | Land 20-39ha | Per scheme | 1,000,000 |
| e) | Land 10-19 ha | Per scheme | 500,000 |
| f) | Land 4-9 ha | Per scheme | 250,000 |
| g) | Renewal of Master Plan (after 2years lapse) | Per scheme | 30% of original charge |
| h) | Amendment of Master Plan | Per scheme | 15% of original charge |
| 13. | Administrative Change of Use | | |
| a) | Urban Areas | Per plot | 120,000 |
| b) | Other Areas | Per plot | 40,000 |
| 14. | Renewal for Administrative Change of Use (after 2yrs lapse) | | |
| a) | Urban Areas | Per plot | 50,000 |
| b) | Other Areas | Per plot | 25,000 |
| 15. | Planning Site Board (On-site Advertisement) | | |
| a) | Urban Areas(size 1200 mm x 600mm) | Per plot | 10,000 |
| b) | Other Area(size 1200 mm x 600mm) | Per plot | 5,000 |
| 16. | Extra copies for subdivision and Amalgamation | per 6 and above copies | 2,000 |
| 17. | Street Naming | Per new name | 10,000 |
| 18. | Property numbering | per plaque | 5,000 |

| | Item Description | Charges |
|------------|---|---------|
| 19. | New Residential Class | |
| a) | 0 - 46 sq.m | 6,000 |
| b) | 46 - 93 sq.m | 7,050 |
| c) | 93 - 140 sq.m | 11,250 |
| d) | 140 - 186 sq.m | 12,600 |
| e) | 186 - 240 sq.m | 16,800 |
| f) | 240 - 294 sq.m | 18,900 |
| g) | 294 - 350 sq.m | 21,000 |
| h) | 350 - 400 sq.m | 24,150 |
| i) | 400 - 465 sq.m | 26,000 |
| j) | 465 - 530 sq.m | 28,350 |
| k) | 530 - 595 sq.m | 31,500 |
| l) | 595 - 660 sq.m | 35,700 |
| m) | 725 - 790 sq.m | 43,000 |
| n) | 790 - 855 sq.m | 47,150 |
| o) | 855 - 930 sq.m | 49,650 |
| p) | For every additional 93 sq. or part thereof of over 930 sq.m | 6,000 |
| 20. | Renewal Residential Class (after 2 years lapse) | |
| a) | 0 - 46 sq.m | 2,000 |
| b) | 46 - 93 sq.m | 3,000 |
| c) | 93 - 140 sq.m | 4,000 |
| d) | 140 - 186 sq.m | 5,000 |
| e) | 186 - 240 sq.m | 6,000 |
| f) | 240 - 294 sq.m | 7,000 |
| g) | 294 - 350 sq.m | 8,000 |
| h) | 350 - 400 sq.m | 9,000 |
| i) | 400 - 465 sq.m | 10,000 |
| j) | 465 - 530 sq.m | 11,000 |
| k) | 530 - 595 sq.m | 12,000 |
| l) | 595 - 660 sq.m | 13,000 |
| m) | 660 - 725 sq.m | 14,000 |
| n) | 725 - 790 sq.m | 15,000 |
| o) | 790 - 855 sq.m | 16,000 |
| p) | 855 - 930 sq.m | 17,000 |
| q) | for every additional 93 sq.m or part there of over 930 sq.m | 500 |
| r) | Boundary wallsin residential areas per linear metre | 500 |
| 21. | New Commercial/Offices Class | |
| a) | 0 - 46 sq.m | 18,000 |
| b) | 46 - 93 sq.m | 20,160 |
| c) | 93 - 140 sq.m | 26,880 |
| d) | 140 - 186 sq.m | 30,240 |
| e) | 186 - 240 sq.m | 33,600 |
| f) | 240 - 294 sq.m | 38,640 |
| g) | 294 - 350 sq.m | 41,600 |
| h) | 350 - 400 sq.m | 45,360 |
| i) | 400 - 465 sq.m | 50,400 |
| j) | 465 - 530 sq.m | 57,120 |
| k) | 530 - 595 sq.m | 62,960 |
| l) | 595 - 660 sq.m | 68,800 |
| m) | 660 -725 sq. m | 75,440 |
| n) | 725 - 790 sq.m | 79,440 |
| o) | 790 - 855 sq.m | 85,280 |
| p) | 855 - 930 sq.m | 95,440 |
| q) | For every additional 93 sq.m or part thereof of over 930 sq.m | 12,000 |
| r) | Internal amendments/alterations/ Conversions/partitioning per floor (without additional plinth area) | 10,000 |
| s) | Boundary wallsin commercial/offices areas per linear metre | 1000 |
| 22. | Renewal Commercial/Offices Class (after 2 years lapse) | |
| a) | 0 - 46 sq.m | 6,400 |
| b) | 46 - 93 sq.m | 8,000 |

| | | |
|------------|---|---------|
| c) | 93 - 140 sq.m | 9,600 |
| d) | 140 - 186 sq.m | 11,200 |
| e) | 186 - 240 sq.m | 12,800 |
| f) | 240 - 294 sq.m | 14,400 |
| g) | 294 - 350 sq.m | 16,000 |
| h) | 350 - 400 sq.m | 17,600 |
| i) | 400 - 465 sq.m | 19,200 |
| j) | 465 - 530 sq.m | 20,800 |
| k) | 530 - 595 sq.m | 22,400 |
| l) | 595 - 660 sq.m | 24,000 |
| m) | 660 - 725 sq. m | 25,600 |
| n) | 725 - 790 sq.m | 27,200 |
| o) | 790 - 855 sq.m | 28,800 |
| p) | 855 - 930 sq.m | 30,400 |
| q) | For every additional 93 sq.m or part thereof of over 930 sq.m | 960 |
| 23. | New Industrial Class | |
| a) | 0 - 93 sq.m | 26,880 |
| b) | 93 - 140 sq.m | 30,240 |
| c) | 140 - 186 sq.m | 33,600 |
| d) | 186 - 240 sq.m | 41,600 |
| e) | 240 - 294 sq.m | 45,360 |
| f) | 294 - 350 sq.m | 50,400 |
| g) | 350 - 400 sq.m | 57,120 |
| h) | 400 - 465 sq.m | 62,960 |
| i) | 465 - 530 sq.m | 68,800 |
| j) | 530 - 595 sq.m | 75,440 |
| k) | 595 - 660 sq.m | 79,440 |
| l) | 660 - 725 sq. m | 85,280 |
| m) | 725 - 790 sq.m | 95,440 |
| n) | 790 - 855 sq.m | 96,960 |
| o) | 855 - 930 sq.m | 102,800 |
| p) | For every additional 93 sq.m or part thereof of over 930 sq.m | 12,000 |
| q) | Boundary walls in industrial areas per linear metre | 1,200 |
| 24. | Renewal Industrial Class (after 2 years lapse) | |
| a) | 0 - 93 sq.m | 16,000 |
| b) | 93 - 140 sq.m | 20,000 |
| c) | 140 - 186 sq.m | 24,000 |
| d) | 186 - 240 sq.m | 32,000 |
| e) | 240 - 294 sq.m | 40,000 |
| f) | 294 - 350 sq.m | 48,000 |
| g) | 350 - 400 sq.m | 56,000 |
| h) | 400 - 465 sq.m | 64,000 |
| i) | 465 - 530 sq.m | 72,000 |
| j) | 530 - 595 sq.m | 80,000 |
| k) | 595 - 660 sq.m | 88,000 |
| l) | 660 - 725 sq.m | 96,000 |
| m) | 725 - 790 sq.m | 104,000 |
| n) | 790 - 855 sq.m | 112,000 |
| o) | 855 - 930 sq.m | 120,000 |
| p) | For every additional 93 sq.m or part thereof of over 930 sq.m | 120 |

NB: Structural Engineering Drawings for all the above shall be levied at 50% of initial architectural building plans charges

PART III: Fees for Construction Inspection, Enforcement and Occupation Permits

| S/No. | Item Description | Unit | Charge(Kshs) |
|------------|--|-----------------|--------------|
| 25. | Hoarding Licence and Site Construction Board Fees | | |
| a) | Central Business Districts of all Urban Areas | per month | 8,000 |
| b) | Other areas | per annum | 5,000 |
| c) | Site Construction Board Application fees | Per application | 1,000 |
| d) | Site Construction Board Permit (1200x2000)mm | per annum | 13,000 |
| 26. | Hoarding Permit (Inspection fees) | | |
| a) | Hoarded area (0 - 20 sq.m) | Per instance | 3,000 |

| | | | |
|------------|--|--------------------|---------|
| b) | Hoarded area (21 - 50 sq.m) | Per instance | 5,000 |
| c) | Hoarded area (51 - 100 sq.m) | Per instance | 8,000 |
| d) | Hoarded area (101 - 150 sq.m) | Per instance | 11,000 |
| e) | Hoarded area (above 150 sq.m) per sq.m | Per instance | 100 |
| 27. | Rent of road reserve for hoarding for construction purposes | | |
| f) | On carriage-ways per sq.m | Per month | 250 |
| g) | On car parks per bay | Per annum | 100,000 |
| h) | On paved footpaths per sq.m | Per month | 300 |
| i) | On verges / drains per sq.m | Per month | 150 |
| j) | Renewal of Hoarding Licence upon expiry(Rent of Road Reserve must be paid as appropriate) | Per instance | 4,000 |
| 28. | Preliminary Building Plans Submission | | |
| a) | Urban areas | Per scheme | 7,500 |
| b) | Peri urban areas | Per scheme | 10,000 |
| c) | Other areas | Per scheme | 20,000 |
| 29. | Printing & Certification of Approved Plans | | |
| a) | Certification of Printed plans per page | Per page | 2,000 |
| b) | Copy of Construction Permit | Per page | 2,000 |
| 30. | Minor Renovations and repairs | | |
| a) | | Internal | 10,000 |
| b) | | External | 5,000 |
| 31. | Authority letter for Temporary Boundary Fencing (Concrete Poles & Chain link fence) | | |
| a) | Urban areas | Below 0.1ha | 5,000 |
| b) | | Above 0.1ha | 7,500 |
| c) | Peri urban areas | Below 0.1ha | 3,500 |
| d) | | Above 0.1ha | 5,000 |
| e) | Other areas | | 3,000 |
| 32. | Penalty charged on regularization on compliant buildings | | |
| a) | Urban Areas | Plinth area fee x2 | 200,000 |
| b) | Peri Urban Areas | Plinth area fee x2 | 100,000 |
| c) | Other Areas | Plinth area fee x2 | 50,000 |
| 33. | Site Inspection | | |
| a) | Site Inspection within the County | Plinth area fee x2 | 3,000 |
| 34. | Demolition of Illegal Structures | | |
| a) | Single dwelling | Per Hour | 20,000 |
| b) | Flats | Per Hour | 40,000 |
| c) | Commercial/offices development | Per Hour | 50,000 |
| d) | Industrial | Per Hour | 50,000 |
| e) | Boundary walls | Per Hour | 20,000 |
| f) | Temporary structures | Per Hour | 15,000 |
| 35. | Occupation Permits | | |
| a) | | Single dwelling | 5,000 |
| b) | Flats | Per flat | 5,000 |
| c) | Commercial/offices development | Per sq. meters | 50 |
| d) | Industrial | Per sq. meters | 70 |
| e) | Boundary walls | Per linear meters | 100 |

Part IV: Fees for Land Surveying

| S/No. | Item Description | Unit Charge | Charges (Kshs.) |
|------------|--|-------------|--------------------------------|
| 36. | Fees for Land Surveying | | |
| a) | Site location/Confirmation | Per parcel | 5,000 |
| b) | Deed plan Registration fees | Per parcel | 15,000 |
| c) | Resurvey for Change of Use/Extension of use and Extension of Lease | Per parcel | 50,000 |
| d) | Survey of new grants | Per parcel | 10,000 (plus 3% value of land) |
| e) | Topographical surveys (per ha) | | 35,000 |
| f) | Survey of general boundary per parcels (subdivision and amalgamation) (per ha) | Below 1ha | 3,500 |

| | | | |
|----|--|---------------------------|-------------------------|
| f) | Survey of general boundary per parcels (subdivision and amalgamation) (per ha) | Above 1 ha | 3,500 x sq. root per ha |
| g) | Resolution of boundary dispute in general Boundary | Per site visit per parcel | 5,000 |
| g) | Resolution of boundary dispute in general Boundary | Per office meeting | 1,000 |
| h) | Beacon certificate issuance | per parcel | 15,000 |
| i) | Beacon relocation, re-establishment | | 3,000 |
| j) | Giving evidence in Court (per session plus transport and accommodation) | | 2,500 |
| k) | Survey of fixed boundaries | per parcel (per ha) | 10,000 |
| l) | Purchase of Survey plans & R.I.M | | 500 |
| m) | Site inspection report for court cases | | 6,000 |
| n) | Transfer of Commercial land | | 3,000 |
| o) | Transfer of Agricultural Land per acre per instance | | 2,500 |
| p) | Transfer of Industrial Land | | 3,000 |
| q) | Cadastral survey | | 10,000 |

Part V: Fees for Land Valuation Services, Land Rates and Property Management

| S/No. | Unit Description | Unit | Charges(KSh.) |
|------------|-----------------------------------|-------------------|---------------|
| 37. | Land Valuation Services | | |
| a) | Provisional valuation | Per division | 5,000 |
| b) | Temporary Occupation License | Per Standard Area | 7,500 |
| c) | Exemption Inspection fee | Per Visit | 7,500 |
| d) | Valuation maps and plans | Per copy | 3,750 |
| e) | Omission of a Rateable Property | Per property | 7,500 |
| f) | Transfer of a Rateable Property | Per property | 1,000 |
| g) | File Rating Records information | Per instance | 300 |
| h) | Ground rent | Per standard Area | 4,500 |
| i) | Extension of lease | Per plot | 15,000 |
| j) | Search fees | Per search | 1,000 |
| k) | Rates Clearance Certificate | Per Plot | 2,500 |
| l) | Lease charges for the county land | Per acre per year | 100,000 |

Part VI: County Rental Housing Property Management

| S/No. | Description | Unit | Charges (Kshs.) |
|------------|--|---------------------------------|-----------------|
| 40. | County Housing | | |
| a) | One bedroom house | Per month | 6,000 |
| b) | Two bedroom house | Per month | 8,000 |
| c) | Three bedroom house | Per month | 12,000 |
| d) | Double rooms | Per month | 5,000 |
| e) | Single room | Per month | 3,000 |
| f) | Bed sitter | Per month | 4,000 |
| g) | Tenancy Agreement | Monthly Per Instance, per House | 2,500 |
| h) | Penalty for late payment of monthly rent house/Stalls (after 5 th of the following month) | Per house | 10% |
| i) | Transfer of Residential house | Per transfer | 10,000 |
| j) | Deposit on Rent | Per house | 1 month rent |
| 47. | Contractor camping on County/Public Land | | |
| a) | | Per year per Acre. | 120,000 |
| b) | | Per month Per Acre. | 10,000 |

Part VII: Outdoor Advertisement and Signage

| S/N0. | Description | Unit | Charges (Kshs) |
|------------|-------------------|-----------------|----------------|
| 48. | City Clock | | |
| a) | Application fee | Per application | 2,500 |
| b) | Four-sided clock | Annually | 10,000 |
| c) | Three sided clock | Annually | 7,500 |

| | | | |
|------------|--|---|---------------|
| d) | Two sided | Annually | 5,000 |
| 49. | Billboards / Wall Wraps | | |
| a) | Application Fee | Per application | 5,000 |
| b) | First 3sq.m of 12 x 6m or part thereof | 12 x 6m | 15,000 |
| c) | Additional square meter of billboard of sizes 12 x 6m | | 2,000 |
| 50. | Display of Flags | | |
| a) | Promotion flags/tear-drops | per fortnight per flag | 1,300 |
| b) | Corporate flags | per year per flag | 6,500 |
| 51. | Wall / window Branding | | |
| a) | Application fee | Per application | 2,000 |
| b) | For the first 10m sq. | per year | 7,500 |
| c) | Additional area per m, sq. part there of | | 500 |
| 51A | Wall / Window Branding for Registered Business | | |
| a) | Application fee | Per application | 200 |
| b) | Business name | Per year | 400 |
| 52. | Advertisement on Canvas-canopy | | |
| a) | Application fees | Per application | 1,000 |
| b) | Annual fee (branded) | Per sq.m | 1,000 |
| 53. | Suburb Signs | | |
| a) | Motion Screen Advert (on a truck) | per year per vehicle | |
| b) | Application fees | Per application | 2,000 |
| c) | Annual fees | Per year | 26,000 |
| 54. | Festive-Decoration on Walls, Windows, Canopies etc. Per Fort night. | | |
| a) | Sale stickers | per fortnight | 7,800 |
| b) | Festive Decorations i.e. Xmas/ Diwali | per fortnight | 7,800 |
| 55. | Signboards | | |
| | <i>Fixed on wall/canopy face or hanging under canopy</i> | | |
| a) | Application fee(for those whose core business is Advertising | Per application | 2,000 |
| b) | Per area in square meters | per year | 2,000 |
| | <i>Directional sign (inside plot) / freestanding</i> | | |
| c) | Application fee | Per application | 2,000 |
| d) | Maximum size 600mm x 1200mm excluding residential signs | Annual | 6,500 |
| | <i>Multidirectional sign (per slot). Size 150mm x 150mm</i> | | |
| a) | Application fee | Per application | 2,000 |
| b) | Licence fee | Annual | 3,000 |
| | <i>Signs above / Sitting On Canopy (Illuminated / Non illuminated</i> | | |
| c) | Application fees | Per application | 2,000 |
| d) | Illuminated 1 sq.m or less | Annually | 3,000 |
| e) | Non illuminated 1sq.m or less | Annually | 2,000 |
| f) | Additional sq.m or part thereof | Annually | 1,300 |
| | <i>Sky signs above 20ft from ground and over properties</i> | | |
| a) | Application fees | Per application | 8,000 |
| b) | First 3 sq.m or part thereof | Annually | 13,000 |
| c) | Additional sq. m or part thereof | Annually | 2,000 |
| 56 | Banners | | |
| a) | Banner on private property | For the first 21 days For every additional day | 8,000 200 |
| b) | Banner on public space | For the first 21 days For every additional day | 12,000 500 |
| 57. | Posters | | |
| a) | Posters (Applicable only in designated areas) | First 1000 | 5,000 |
| b) | Posters above 1000 | Extra for each poster | 10 |
| c) | Fees for removal of posters | | 7,000 |
| 58. | ABS | | |
| a) | Application fees | Per application | 1,000 |
| b) | Anuual fee | Per application | 1,000 |
| 59. | Handbills / Fliers | | |
| a) | First 500 handbills | per fortnight | 3,000 |
| b) | Handbills above 500 | per hand bill | 10 |

| | | | |
|------------|---|--------------------------|--------|
| c) | Advertisement by loud speaker (P.A.) | per day | 6,500 |
| 60. | Airborne Advert | | |
| | Branded Containers annual charge | Annual | 26,000 |
| 61 | Street Displays | | |
| a) | Mobile stage(Truck etc) | Per event | 9,750 |
| b) | Sand witch men advertisement | Per day | 1,500 |
| c) | Fixed stage (Platform/Table) | Per forth night | 9,750 |
| d) | Tent | Per forth night | 7,800 |
| e) | Temporary street pavement display signboard/ roll-up banner | Per forth night | 9,750 |
| f) | Funfair/ fete / Acrobat | Per forth night per site | 9,750 |
| g) | Motion Screen Advert (on a truck) | per year per per vehicle | 5,000 |
| 62. | Wall Painting Adverts on Temporary Premises e.g. kiosks, litter-bins | | |
| a) | Application fee | Per application | 1,500 |
| b) | Annual fee per advertisement | Annually | 2,000 |
| 63. | Advertisement on Hoarding | | |
| a) | Application fee | Per application | 2,000 |
| b) | Charge per site | Annually | 7,800 |
| 64. | Street Light Pole Advertisement | | |
| a) | Application fee | Per application | 2,000 |
| b) | Pole advertisement | Annually | 26,000 |
| 65. | Decorations / branding of motor Vehicles /containers | | |
| a) | External Vehicle | Annually | 10,000 |
| b) | Container Branding | Annually | 20,000 |
| 66. | Business Encroachment onto Street Pavement /Shop Corridors Etc | | |
| a) | Application fee | Per application | 2,000 |
| b) | Every sq. m. or part thereof | Annually | 1,000 |
| c) | Temporary planning consent | Per day | 2,000 |
| 67. | Multiple Motion Neon Sign | | |
| a) | Application fees | Per application | 8,000 |
| b) | First sq.m per | Annually | 19,500 |
| c) | Additional sq.m or part thereof | Annually | 1,300 |
| d) | Film video shooting | per day | 2,600 |
| 68. | Safety Screen Hoarding Advertisement (Ground /Elevated) | | |
| a) | Application Fee | Per application | 6,200 |
| b) | First Sq. m. per year | Annually | 13,000 |
| c) | Additional area per sq. m. per year | Annually | 1,300 |
| 69. | LED Screen Advertisement | | |
| a) | Application Fee | Per application | 2,500 |
| b) | First Sq. m. per year | Monthly | 13,000 |
| c) | Additional area per sq. m. per shot or part thereof | Monthly | 5,000 |
| d) | Mobile LED screens | Daily per vehicle | 1,000 |
| 70. | Guard Rail Advertisement | | |
| a) | Application Fee per panel | Per application | 2,000 |
| b) | First Sq. m. per month or part thereof per year | Annually | 13,000 |
| c) | Additional area per sq. m. per shot or part thereof | Annually | 1,300 |
| 71. | Tourist Orientation Advert | | |
| a) | Application fee | Per application | 2,000 |
| b) | Four sided advert | Annually | 39,000 |
| c) | Three sided advert | Annually | 32,500 |
| d) | Two sided advert | Annually | 26,000 |

SIXTH SCHEDULE**Public Markets, Stalls and Produce Cess****Part I - Daily Market Rates**

| 1. | Market Entrance Fees | Current Charges | Proposed Charges |
|-----------|---|------------------------|-------------------------|
| a) | Daily Market Entrance Fee, all goods(Market gate fees) | 20 | 20 |
| b) | Market Gate fees (Hawkers moving with their wares/Those selling their goods at the weekly livestock market places/ During special occasion) | 40 | 100 |
| 2. | Produce Cess Per Load | | |
| a) | Pick-Up/Probox up to 3 ton | 1,000 | 1,200 |
| 3 | Canter/Trucks 4-7 tonnes | 1,500 | 1,600 |
| a) | Lorry 8-10 tonnes | 1,900 | 2,000 |
| b) | Lorry 11-20 tonnes | 3,000 | 3,200 |
| c) | Lorry over 20 tonnes | 5,000 | 5,500 |
| 3. | Other Goods from Ethiopia (per bag) | | |
| a) | Produce cess i.e all cereals per package above 50 kgs | 50 | 50 |
| b) | Loaded Motor vehicle transit fees to and from ethiopia per Vehicle | 1,000 | 1,000 |
| c) | Cement from Ethiopia per bag | 7 | 10 |
| d) | Shoes per pair | 2 | 5 |
| e) | Other goods in different package less than 50 Kgs | 25 | 25 |
| 4. | Scrap Metals | | |
| a) | Pick up -1 tonnes | 1,000 | 1,500 |
| b) | Light truck Up to 5 tonnes | 2,000 | 2,500 |
| c) | Lorry 5-10 tonnes | 5,000 | 5,500 |
| d) | Lorry Above 10 tonnes | 7,500 | 8,000 |
| e) | Trailer | 10,000 | 10,000 |

Part II - Stalls/Shops

| S/No. | Description | Current Charges | Proposed Charges |
|--------------|---|------------------------|-------------------------|
| 6. | Monthly Market stalls Charges | | |
| a) | GTZ Built and other county permanent stalls. | 1,200 | 1,500 |
| b) | Self Built Stalls on county ground | 500 | 1,000 |
| c) | Market Bandas and other Stalls | 450 | 500 |
| c) | Mitumba and market shelter charges | 200 | 300 |
| 18 | Penalties for non payment of stalls rent on due date | 10% of outstanding | 5 0% of outstanding |
| 19 | Transfer fees | | |
| a) | Rental houses | 5,000 | 10,000 |
| b) | Market Stalls | 5,000 | 10,000 |

SEVENTH SCHEDULE**Part I- Hire of Machinery**

| S/No. | Description | Charges (Kshs.) |
|-----------|--------------------------------------|-----------------|
| 1. | Hire of Machinery - Dry Rates | |
| a) | Bulldozer D4, Per hour | 7,000 |
| b) | Bulldozer D6, Per hour | 8,000 |
| c) | Bulldozer D8, Per hour | 9,000 |
| d) | Tractor shovel 70 hp, Per hour | 5,000 |
| e) | Wheel loader 100 hp, Per hour | 8,000 |
| f) | Grader, Per hour | 8,000 |

Part II– Hire of Stadium and County Halls

| S/No. | Item Description | Charges (Ksh) |
|-----------|---|---------------|
| 4. | Hire of Stadium per Day | |
| | Marsabit Stadium | |
| a) | Political rallies per day | 8,000 |
| b) | Religious meetings per day | 2,000 |
| c) | Other rallies per day | 5,000 |
| 5 | Matches | |
| a) | School event | 2,000 |
| b) | College Event | 3,000 |
| c) | Wedding Party | 2,500 |
| d) | General Meeting | 2,000 |
| e) | Dance/Disco | 4,000 |
| f) | Fund raising | 3,000 |
| 6. | Other stadiums per day | 2,000 |
| a) | Hire of County Halls Per day | 2,000 |
| b) | Penalty for impounding in the stadia | |
| c) | Using the stadia without approval and payment of requisite charge | 5,000 |

Part III -Agricultural Services

| S/No. | Item Description | Charges (Ksh) |
|-----------|---|---------------|
| 7. | Agricultural Mechanization Service (AMS) Charge | |
| a) | Opening up new land Per Acre | 2,000 |
| b) | Ploughing old land Per Acre | 1,500 |
| c) | Ripping for Conservation, Agriculture or for pasture reseeding Per Acre | 1,500 |
| d) | Harrowing Per Acre | 1,000 |
| e) | Farm produce or inputs transportation per trip | 3,000 |
| f) | Transportation of other goods per trip | 5,000 |

EIGHTH SCHEDULE**Fees and Charges for Public Health****Part I - Public Health Services**

The following permits shall be issued and charged the fees specified in the column per annum.

| I. | Food And Drugs Permit Fees | Charge (Ksh) |
|-----------|-----------------------------------|---------------------|
| a) | Retail shops | 1,000 |
| b) | Retail Kiosk | 400 |
| c) | Butcheries | 2,000 |
| d) | Eating house | 2,000 |
| e) | Milk Bars | 1,000 |
| f) | Posho Mills | 1,000 |
| g) | Mitumba Store | 1,000 |
| h) | Workshop/Garage | 3,000 |
| i) | Wholesalers | 2,500 |
| j) | Private clinic/Chemist | 4,000 |
| k) | Slaughter house | 5,000 |
| l) | Slaughter slab | 1,500 |
| m) | Hardwares | 2,000 |
| n) | Hides/Skin Bandas | 1,500 |
| o) | Food packaging Plant | 5,000 |
| p) | Medical Examination half yearly | 200 |
| q) | Bars/Wines& spirit | 5,000 |
| r) | Hotels Registered | 3,500 |
| s) | Private school | 4,000 |
| t) | Food import/ Export certificate | 3,000 |
| u) | Barber shop | 400 |
| v) | Bookshop | 1,000 |
| w) | Lodgings | 1,500 |
| x) | Tailoring shops | 400 |
| y) | Saloon | 500 |
| z) | Anti Rabies | 1,500 |
| aa) | Food store/ depot | 3,000 |
| bb) | Electronic shop/Boutique | 1,000 |
| cc) | Bakeries | 2,000 |
| dd) | Wholesale Mitumba | 1,500 |
| ee) | School uniform | 1,200 |
| ff) | Spareparts shop | 1,200 |
| gg) | Mpesa Shop/Outlets | 800 |
| hh) | Mitumba Retail | 600 |
| ii) | Petrol Stations | 5,000 |
| | PLAN APPROVAL | |
| jj) | a. Schools - private | 5,000 |
| kk) | -Public | 5,000 |
| ll) | b. Residential | 2,000 |
| mm) | c. Commercial Premises | 3,500 |
| nn) | d. Residential Storey | 5,000 |

| | | |
|-----|------------------------------------|--------|
| oo) | e. Commercial storey | 10,000 |
| pp) | f. Registration of private schools | 5,000 |
| qq) | g. Registration of Public schools | 3,000 |

PART II– Livestock Fees

| | Product | Charge (Ksh) |
|------------|---|--------------|
| 13 | Meat inspection:- | |
| a) | Cattle/camel | 150 |
| b) | Goat/Sheep/Pig | 50 |
| c) | Poultry/Rabbit | 5 |
| d) | Certificate of transport (C.O.T) | 50 |
| e) | Flayers License per person | 200 |
| f) | Folders | 300 |
| g) | Hides and Skin License | 1,000 |
| h) | Meat transport permit | 1,000 |
| 14. | Inspection Fees | |
| a) | Application and inspection fee for hatcheries | 1,000 |
| b) | License for Hatcheries | 5,000 |
| c) | Processing factories | 5,000 |
| 15. | Fees for general services (annual) | |
| a) | Application for pigs producer license (form 1) | 350 |
| b) | License to keep pigs in urban areas | 1,000 |
| c) | License to keep dogs in urban areas for commercial Purposes | 500 |
| d) | License for facilities for detention and care of animals | 5,000 |
| e) | Laboratory examination services | 200 |
| f) | Toxicology | 500 |
| g) | Licence for premises for places that sell meat, milk ,hides and skin, honey etc | 500 |
| h) | Post mortem report | 1,000 |
| 16. | Health certification charges | |
| a) | For poultry/Ostrich per bird | 20 |
| b) | Other animals | 500 |
| 17. | Cess: Meat slaughtered outside the county Slaughter house per carcass for commercial. Purposes | |
| a) | Cattle/camel | 400 |
| b) | Sheep / Goat / Pig | 200 |
| c) | Poultry / Rabbit | 30 |
| 18. | Slaughter fee per head in County Slaughter House / Abattoir | |
| a) | Cattle/camel | 400 |
| b) | Sheep / Goat / Pig | 50 |
| c) | Poultry / Rabbit | 20 |
| 19. | Other Slaughter Houses | |
| a) | Cattle/camel | 100 |
| b) | Sheep / Goat / Pig | 50 |
| c) | Poultry / Rabbit | 1 |
| 20. | Hides & Skins | |
| a) | Per Cattle | 15 |
| b) | Per Sheep / Goat | 10 |
| 21. | Livestock Market Fee per Head | |
| | Auction Fees | |
| a) | Cattle/Camel/Donkey-Buyer Shs. 100 Seller Shs 100 | 100 |
| b) | Goat / Sheep- Buyer Shs.50 Seller Shs 50 | 50 |
| | Movement/ Export Fees | |
| a) | Cattle/Camel/Donkey-Buyer | 200 |
| b) | Goat / Sheep- Buyer | 50 |
| 22. | Penalties for Livestock Cess Evasion | |
| a) | Cattle/Camel/Donkey per head | 200 |
| b) | Goat / Sheep per head | 50 |

PART III—Veterinary Services

| NO. | Species | Charge(Ksh) |
|------------|--|--------------------|
| 23. | Veterinary Services | |
| a) | Licensing of Agrovets | 1,500 |
| b) | Licensing of Hatcheries | 5,000 |
| | Below 1000 Hatcheries | 5,000 |
| | Above 1000 Hatcheries | 10,000 |
| c) | Licensing of Processing Plants/Factories | 50,000 |

Regulatory Services

| S/No. | Species | Charge (Ksh) |
|--------------|-------------------------------|---------------------|
| 24. | Movement permits | |
| a) | 1-20 cattle | 500 |
| b) | 21-50 cattle | 1,000 |
| c) | Over 50 cattle | 1,000 |
| d) | 1-50 sheep/goats | 200 |
| e) | 51-100 sheep/goats | 500 |
| f) | Over 100 sheep/goat | 1,000 |
| g) | Other species per consignment | 1,000 |

Fees for General Services

| S/No. | Species | Charge (Ksh) |
|--------------|--|---------------------|
| 25. | General Services (Annual) | |
| a) | License for facilities for detention & care of animals | 5,000 |
| b) | Application and inspection fee for hatchery | 1,000 |
| c) | License for hatchery | 10,000 |
| d) | Licensing of premises that sell meat, milk, hides & skins, honey and other products | 500 |
| e) | License to distribute semen | 1,500 |
| f) | License to keep ostrich for local market | 5,000 |
| g) | Application and inspection fee for ostrich hatchery & farms for local & export market(excluding laboratory test) | 2,500 |
| h) | Inseminator License | 1,000 |

NINTH SCHEDULE**Part I—Infrastructure Maintenance Fees**

| S/No. | Description | Unit | Charges(Kshs) |
|-----------|--|-----------------|---------------------------|
| 1. | Quarry Transportation Infrastructure Maintenance Fees | | |
| a) | Charges for quarry products (Stones, ballast, sand, quarry chips, Hardcore, Murram, Soil dust etc) | Per tonne | 200 |
| b) | Quarry Blocks/Building stones/Baked bricks | Per Block/Stone | 5 |
| c) | Penalty for Evasion/non payment of cess on royalties | Per load | 2 times of amount payable |
| 2. | Quarry Infrastructure and Environment maintenance fee | | |
| a) | Infrastructure maintenance fee (payment by quarry owner) in case of default in payment of annual licence | Per stone | 5 |
| b) | Quarry Chips, Murram, sand and ballast in case of default in payment of annual licence. | Per tonne | 100 |

PART II – Agricultural Infrastructure Maintenance Fee

| S/No. | Description | Charge (Ksh) |
|-----------|--|--------------|
| 3. | Agricultural produce cess | |
| a) | Maize, Beans, Rice Millet, fruits, Tobacco etc Per Bag of 90 Kgs | 50 |
| b) | Honey cess per Litre | 10 |
| c) | Milk Cess per 20 Litre | 50 |
| d) | Hey cess per Tonne | 100 |
| e) | Timber Cess per tonne | 300 |
| f) | Miraa Cess per Kilo | 10 |

REPUBLIC OF
KENYA



COUNTY GOVERNMENT OF MARSABIT
LAWS OF KENYA
COUNTY GOVERNMENT ACT 2012
LAWS OF KENYA (THE MARSABIT COUNTY FINANCE ACT 2018)

NOTICE TO ATTEND COURT

TO _____

of address _____ you are hereby required to attend the

_____ Court at _____ on the _____

day of _____ 20____ at _____ am/pm _____ to answer
the charges of contrary to County Government of Marsabit County Finance ACT,2018

_____ such offence

having been committed at (time) _____ am/pm on _____.

of _____ 20_____ at (place) _____.

Issuing officer Official stamp & And Date

Witnesses

1. _____

2. _____

3. _____

MEMORANDUM OF OBJECTS AND REASONS

The Bill is prepared pursuant to Article 209 and the Fourth Schedule of the Constitution, section 132 of the Public Finance Management Act, 2012 dealing with revenue raising measures for County Governments and Standing Order No. 218 of the county assembly which requires county finance bill to be presented to the assembly as a legislative proposal.

The Bill seeks to provide for the various taxes, fees and other service charges that are payable to County Government of Marsabit. These are set out in the Schedules. The said Schedules also sets out the rates payable to the County Government for enhanced service delivery and to enable the County Government perform the increased functions bestowed on it by the Fourth Schedule of the Constitution.

Statement on delegated powers to legislate

The Executive Committee Member responsible for Finance is empowered to bring into operation the various provisions of the Act or certain sections of the Schedules. This is to enable the putting in place of the necessary physical, administrative and personnel infrastructure that would aid in the operationalisation of the collection of the proposed taxes, fees and charges.

The operationalisation of certain provisions of the proposed law shall entail an expenditure of public funds. The funds will be provided for in the estimates.

Dated.....2018

EXECUTIVE COMMITTEE MEMBER- FINANCE & ECONOMIC PLANNING.
COUNTY GOVERNMENT OF MARSABIT.